

STELLA MARIS INTER COLLEGE

Sector H, LDA Colony, Lucknow

LOWER KINDERGARTEN ADMISSION PROCESS 2021–2022

Guidelines & Information to Parents

NOTE: These guidelines / instructions are important to be read by all the parents before filling the online Application Form for Class Lower Kindergarten admission for the session 2021-2022. Please take the print out of these guidelines / instructions and read it carefully.

Online Application Form for Class LKG for the session 2021-2022 will be available only on 4th January, 2021 from 10:00 A.M. to 1:00 P.M.

(It is available only on the First Come First Serve Basis)

No Application form will be considered thereafter

Total number of seats available: 250 only

Application Fees: Rs.800.00 (to be submitted online, amount will not be refunded)

GUIDELINES FOR FILLING THE ONLINE APPLICATION FORM

Step 1: Read the instructions carefully and click on the I AGREE button then click on PROCEED.

Step 2: The Online Application Form will appear, read and fill the Application Form carefully and properly. Fields marked in “*” are mandatory. **(Incomplete forms will not be accepted by the software).**

Step 3: For **sibling**, type the Admission Number and Press Enter. Details will automatically get fetched.

Step 4: Click on submit; an acknowledgement slip will be generated for your record, with your User-Id and Password. Please ensure you allow the pop-up blocker and also note that Form once filled cannot be edited. You will also receive the User Id and Password through an SMS on your registered mobile number.

Step 5: Log-in using the User-Id and Password and take a print out of the Form in **A4 sheets only (after receiving the Acknowledgement) and then submit it on the day of interaction.**

Important instructions

- 1. Just filling of Application Form does not guarantee admission.**
- 2. Eligible age group:** Children, whose date of birth falls between **October 1st, 2016 and September 30th, 2017** only are eligible to apply for the academic session 2021-2022.
- 3. If your Application Form is successfully uploaded the computerized system will generate an acknowledgement receipt with the Application number which you must use in all further correspondence.**

Documents / Affidavit to be Submitted with the Application Form

All the parents are advised to get ready with the below mentioned documents to be submitted with the online application form:

- Recent colour photograph of the Candidate and family (Father, Mother, Candidate and family). It should not be more than 20 kb and must be in jpg or jpeg format

- Aadhar card, Blood group of the child
- Birth certificate from the Registrar of Birth & Death / Municipal Corporation or equivalent authority. Name of the child must be endorsed in the Birth Certificate duly countersigned by Registrar of Birth & Death. Applicants are expected to bring the Date of Birth Certificate of your ward which was issued in the year the child was born.
- For Birth Certificate, No Affidavit will be accepted.
- Proof of residential address:[Passport / Registered Lease Deed / Paid Electricity Bill / Paid BSNL Telephone Bill / Electoral Card]. In case of rental accommodation [an affidavit on stamp paper duly signed by the house owner, should be submitted along with Identity Card]. School reserves the right to verify the residential address through home visits.
- Parents will certify that all the information provided by them is/are correct and they understand that if the information is found to be incorrect or false, their ward shall be automatically debarred from selection/admission process without any correspondence in this regard.
- Parents should understand that the application/ short listing do not guarantee admission to their ward.
- Parents should accept the process of admission undertaken by the school and they will abide by the decision taken by the school authorities.
- No undertaking regarding the documents mentioned above will be accepted at the time of verification.

NOTE:

- The admission process has been carefully designed to provide equal opportunity to all and to maintain transparency in the admission process.
- Registration fee is non-refundable.
- School does not accept any donation.
- Fees concession of any sort will not be entertained.
- Parents are advised not to come with recommendations/pressure from political parties or otherwise to influence admission process.
- Parents are expected to reach the school 30 minutes before the time of interaction.
- Parents who attempt to fill the form more than once will not be eligible for admission hence the name of the candidate will be automatically deleted from the list.
- You may download the Sample of AFFIDAVIT FOR RENTED ACCOMODATION and Guidelines also.

AFFIDAVIT FOR RENTED ACCOMMODATION

- This affidavit is to be submitted by only those parents who are living in rented accommodation.
- This affidavit should be on a non-judicial stamp paper of the value of Rs. 10/- and should be duly attested by Notary Public.
- The applicant should have been residing at the given rented accommodation for minimum six months at the time of submission of the form.

I, s/o..... aged R/O
 do hereby solemnly affirm and declare
 as under:

- That I have applied to Stella Maris Inter College, Lucknow for admission of my son/daughter/ward named in Class LKG.
- That I have been living at the above mentioned rented accommodation since.....
- That the distance from my residence to Stella Maris Inter College, Lucknow iskms.

DEPONENT

VERIFICATION

Verification at Lucknow on this date i.e.that the content of my
 above affidavit is true and correct to my knowledge and that no material facts have been concealed
 therein.

DEPONENT

STELLA MARIS INTER COLLEGE

Sector H, LDA Colony, Lucknow

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